



Administrative Manager (Community Affairs)

Role and the Person

Function (Dept) Purpose:

To ensure fiduciary compliance

Role Purpose:

To oversee appropriateness of resource utilisation and functional effectiveness

The Key Expectations of the Role:

- To set standards for cost effective resource utilisation
- To set standards for functionality and effectiveness

The Competencies required to effectively take on this role:

- Knowledge and skill of contemporary digital technology
- Basic knowledge and skill of accounting
- Extension motive